

**Plaza at Dunn Loring Board Meeting
August 15, 2013**

- 7:25 Call to Order
- 7:30 Review of July minutes. Edit to note re club house thermostat. Edit to note re directions to the interior committee. Edits agreed. **Motion to approve (Kenny), 2nd (Deborah). Minutes approved.**
- 7:35 Management Report
- Gutter proposals – Need to do the guards on the back of 2663 and 2665 (where the trees are). Larkin gave a bid of \$6,795 (if they get the windows/deck job). Creative contractors gave 3 bids -- \$1,885 for “Perma Flow” Gutter Guard (standalone job), \$1,635 for “Waterfall” Gutter Guard (standalone job) or \$1,000 for either if part of the deck/window job.
 - Board decided to go with Perma Flow gutter guards because they are metal and handle a higher volume of water per hour. The web site says it has a 10-year material warranty – check with Creative to make sure it would apply if they install it. **Motion to authorize up to \$1,900 for Creative Contractors to install the Perma Flow guards (Kenny); 2nd (Scott). Motion approved at 8:10 PM.**
 - Two thermostats in the community center -- \$75 each parts and labor (\$150 total). **Motion to have Jeff Palmer install these (Kenny), 2nd (Ina). Motion approved 8:11 PM.**
- 8:25 PM Committee Reports
- 8:45 PM Discussion of Old and New Business
- 9:27 PM **Motion to enter Executive Session (Deborah); 2nd (Kenny).**
- 10 PM **Motion to exit Executive Session (Deborah); 2nd (Kenny)**
- 10:05 PM **Motion to adjourn (Kenny); 2nd (Deborah). Adjourned.**