

The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes

Date: May 19, 2016 Time: 7:00pm

Board Members Present: Sara Wachspress, Larry Lighty, Landon Derentz, Ina Nenninger

Management Present: Crystal Terrant, James Hill

Homeowners Present: Nicholas Kosmas 2653 Park Tower Dr. 301,

Rachita & Rajjiv Jain 2651 Park Tower Dr. 302

Guests Present: Sharon O'Brien from Inspired Interiors

Meeting was called to order at 7:09.

Sharon O'Brien presented two interior design plans for the upcoming hallway renovations.

Open Forum: Nicholas inquired about the speed bumps placed on Manhattan Place on the Vienna Crossing property. The board explained that we do not own that area, but that Management will gladly share the concerns with the Vienna Crossing Board of Directors.

Unfinished Business:

Landon moved to approve the March 2016 meeting minutes, (no meeting was held in April) Ina seconded and the motion carried.

The Metro Place report was given- the last speed bump on Park Tower Drive will be moved to the originally requested location. Management will also ask that bike breakouts are installed on each side of the bumps.

Spa update was given- Engineer report expected any day and will be emailed to the board.

Request for bid on replacement decking has been sent out.

The patios were discussed and SC companies will be invited to attend the next meeting.

The board discussed the design presentation and would like to work with her to create a more modern look.

New Business:

Sara moved to approve Crystal Clean's proposal for the annual dryer vent cleaning, Ina seconded the motion and the motion carried.

The current website has been a challenge due to updates and no tech support. Jessica Nohre with BCM who has been maintaining the site, has suggested the board move to a

different host. Landon motion to move the website to build you site, Larry seconded the motion and the motion carried.

Ina made a motion to ratify all email vote to have F&J Company do the street sweeping, and Overhead Garage door make the needed repairs, Landon seconded the motion and the motion carried.

Property violations were discussed, Management will do a complete inspection and the board is prepared to begin enforcement on these matters.

Landon moved to approve AL&L to do spring seeding application in addition to the fall service, Larry seconded and the motion carried.

Meeting Adjourned: 9:13pm.