

The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes

Date: September 15, 2016 Time: 7:00pm

Board Members Present: Sara Wachspress, Larry Lighty, Landon Derentz, Ina Nenninger

Management Present: Crystal Terrant, James Hill

Homeowners Present: none

Guests Present: Jennifer Osborne from SC Companies

Meeting was called to order at 7:20.

Larry moved to approve the May minutes as corrected, Ina seconded the motion and the motion carried.

Unfinished Business:

Jennifer from SC Companies gave an update on several projects.

Power washing is complete and went very well.

2664 Ramp replacement is complete.

The balcony replacement has begun and is progressing very well.

Engineers along with roofers and plumbers have been out to visit the property to look at the patios. The storm drain needs to be cleaned out ASAP. Once this is done, the drainage can be looked at again and scope of work can be determined.

Spa update was given-management will attempt to obtain a building permit so the remaining electrical work can be completed.

New transmitters and fobs have been received management will begin passing them out before the end of the month, and Baldinos will create our data base and start installing the new equipment.

Property violations were discussed and management has been using door hangers to get a response and this has proven to be more effective than letters.

New Business:

The 2017/18 AL&L contract was reviewed, Larry moved to approve the contract and with Ina's second the motion carried.

The October meeting will be held on October 12th and the 2016 Annual meeting will be held on November 17th.

Meeting Adjourned: 9:01pm.

Ina Nenninger

10/12/16