

# **The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes**

Date: January 9, 2017 Time: 7:00pm

Board Members Present: Sara Wachspress, Larry Lighty, Landon Derentz, Ina Nenninger, Anders Lundegard

Management Present: Crystal Terrant, James Hill

Homeowners Present: none

Guests Present: None

Meeting was called to order at 7:06.

Larry moved to approve the October 2016 meeting minutes, Ina seconded the motion and the motion carried.

## **Unfinished Business:**

Management gave an update on several projects.

The balcony replacement is complete, there will be one more punch list day once the weather improves.

The plumbing report was reviewed, and the board was updated on the status of the final engineering report.

The indoor carpet and painting were discussed. Management presented the example trim that was provided by the designer. The board advised on what style they are looking for and management will obtain final bids.

Spa update was given-Management has reached out to the health department for assistance in obtaining the permits.

The new transmitters and fobs distribution is almost complete and the new equipment will be installed the week of the 23<sup>rd</sup>.

Property violations were discussed, the main issue is garage storage. Management will send an email blast regarding the issue and attaching a copy of the resolution regarding storage. James will do a follow up inspection next week, and violators will be sent a notice giving them 10 days to comply, any units still not in compliance will be brought before the board at the February meeting.

## **New Business:**

The 2017-2022 Otis Elevator contract was reviewed. Landon moved to approve, and with Ina's second the motion carried.

The retaining wall proposal was reviewed- Management will ask AL&L for further

clarification on what the wall will look like.

Larry mentioned that the walls of the garage around his parking area are often still wet, the board will discuss that at the next meeting.

The next meeting will be February 16<sup>th</sup>.

Meeting Adjourned: 8:43 pm.

*Ina Roumigu*  
2/16/17