

The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes

Date: June 18, 2018 Time: 7:00pm

Board Members Present: Landon Derentz, Daniel Pierce, Dwayne Hampton, Sara Wachspress

Via phone-Ina Nenninger

Management Present: James Hill

Guest Present: None

Meeting called to order: 7:07pm.

Open Forum: None

Daniel moved to approve the May 2017 meeting minutes, Dwayne seconded, and the motion carried.

James gave the May/June management report

Old Business:

The status of the spa was discussed, more detailed drawings are needed and additional information for building, electrical, and plumbing permits.

Waiting to see if we need the Land Disturbance Permit before starting the patio project. Dominion is ready to start project.

Roofing update was discussed, the 2653 Building should be complete by 6/21, the repairs on the other buildings is tentatively scheduled to start on 6/25 weather permitting.

New Business:

The air conditioning units for building 2663 were discussed and the board would like to get another proposal for the replacements.

Patriot Pest Control sent proposal for Termite Treatment, Daniel moved to approve for the Basic Treatment fee for all 5 buildings, and clubhouse, Sara seconded and motion carried.

Firelines Deficiency Repair Proposal was put on hold. Wanted a possible second opinion and a proposal. James will look further into the proposed repair for urgency of them.

The board requested management to reach out to SC Companies about the touch up on railings from the decking contract.

The meeting adjourned at 8:02 pm.

Ina Nenninger 7/23/18