

# The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes

Date: July 23<sup>rd</sup> 2018 Time: 7:00pm

Board Members Present: Landon Derentz, Daniel Pierce, Dwayne Hampton, Sara Wachspress, Ina Nenninger

Management Present: James Hill

Guest Present: None

Meeting was called to order at 7:08 pm

Open Forum: None

Landon moved to approve the June 2017 meeting minutes, Daniel seconded the motion and the motion carried.

James Hill gave the June/ July management report

## **Unfinished Business:**

James gave brief update on spa and patio

Another proposal was reviewed and discussed for the air conditioning units for 2663 from CroppMetcalf.

The revised repair proposal from Fire Line for the dry valve was reviewed. Landon moved to approve, Dwayne seconded, and the motion carried. Contract was signed.

## **New Business:**

The garage door maintenance renewal contract was reviewed, Daniel moved to approve, Landon seconded, and the motion carried. Contract was signed.

A concrete maintenance proposal was presented for the board to review.

The meeting adjourned at 8:19 pm.

*Approved  
9-17-2018*