

The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes

Date: September 21st 2020 Time: 7:00pm. by zoom

Board Members Present: Daniel Pierce, Ina Nenninger, Sara Wachspress, Manjula Aggarwal, Sam Min

Homeowners Present: None

Management Present: James Hill

Meeting called to order by Ina at 7:01pm.

Meeting minutes from August were reviewed, Ina made a motion to approve and Sara seconded. Motion carried

Open Forum- None

Financial Report was reviewed

Management Report was presented by James Hill

Old Business:

The spa update was presented by James, no change, they are working on getting a scheduled date for grounding testing to be done around the fence in order to move forward.

New Business:

Overhead Doors Maintenance Proposal was presented. Daniel made a motion to approve, Ina seconded, and the motion carried.

Franks Lawn Care Proposal was presented for the snow removal for 2020/2021. Daniel moved to approve, Manjula seconded, and the motion carried.

Fireline Proposal was presented for building 2663/2665 repair needed to the sprinkler system. Ina made a motion to approve, Daniel seconded, and the motion carried.

The flooring in the elevators was discussed. Management will look for a different type of flooring that is easier to maintain.

The proposals for the sidewalk repairs were reviewed and requested management to mark the bad areas with a contractor, and re-walk with them.

The board requested proposals for cleaning services

*Approved
11/16/20*

The Annual meeting is set for October 19th by zoom.

Next Board of Directors Meeting is set for November 16th 2020 by zoom.

Meeting adjourned at 8:23 pm.