

The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes

Date: November 16th 2020 Time: 7:00pm. by zoom

Board Members Present: Daniel Pierce, Ina Nenninger, Sara Wachspress, Sam Min

Homeowners Present: None

Management Present: James Hill

Meeting called to order by Ina at 7:00pm.

Meeting minutes from September 21st 2020 were reviewed, Ina made a motion to approve and Daniel seconded, and the motion carried

Executive Session: 7:05 pm.

Adjournment of Executive Session: 7:16pm.

Financial Report was given.

Management Report was presented by James Hill

Old Business:

The spa update was presented by James, no change, they are working on getting a grounding test done around the fence.

Asphalt and sidewalk proposals were presented. Daniel moved to approve to proposal from Finley, Ina seconded the motion, and the motion carried.

Proposals were reviewed for caulking and brick repairs for the buildings.

New Business:

New elevator flooring proposal was reviewed. Daniel made a motion to approve and Ina seconded, and the motion carried.

Cleaning proposals were reviewed. Ina moved to approve the proposal from J&B Cleaning. Sam seconded, and the motion carried.

2021 Annual Budget was reviewed, Ina moved to approve, Sara seconded, and the motion carried.

Next Meeting is set for January 11, 2021 by zoom.

Meeting adjourned at 8:18 pm.

*Approved
1/11/21*