

# The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes

Date: August 16<sup>th</sup>, 2021

Time: 7:00pm.

Board Members Present by Zoom: Sara Wachspress, Haley Johnson, Min Sam, Ina Nenninger

Absent Members: Daniel Pierce

Homeowners Present: None

Guest Present- None

Management Present: James Hill

Meeting called to order by Sara at 7:12 pm.

Meeting minutes from July 26<sup>th</sup>, 2021, were reviewed, Sara made a motion to approve, and Haley seconded.

Financial Report was reviewed and discussed.

Management Report was presented by James Hill

## **Old Business:**

James gave some information that Verizon has started to run the fiber into the buildings and that they needed to do some splicing to the line. He predicts the services should be available by mid-October.

James gave a brief description of the electrical work that is being done for spa. The spa is now bonded to meet the requirements the county and engineer are looking for. There is still work to be done in pump room and electrician is awaiting word back from engineer in reference to the breakers and panel box, in order to proceed further.

## **New Business**

The Dryer vent cleaning proposal was presented and reviewed. Sara made a motion to approve, and Haley seconded, and the motion carried.

The tree removal proposal was presented and reviewed. Sara made a motion to approve, Haley seconded, and the motion carried. This is for two dead trees behind building 2663.

Meeting adjourned into Executive Session at 7:35pm. (Violations, Hearings, legal and collection matters) Executive Session ended at 7:55pm, and back to open session.

The board requested management to get proposals for painting stairwells throughout the community.

*Approved  
8/16/21*

The board revisited the proposal for the 3<sup>rd</sup> and 4<sup>th</sup> floor window caulking for building 2653 Park Tower provided by Titan Restoration Company. Ina made a motion to approve the proposal, Haley seconded, and the motion carried.

Next meeting is scheduled for Monday September 20<sup>th</sup>, 2021, by zoom at 7:00 pm.

Meeting adjourned at 8:05 pm.