

# **The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes**

Date: January 10<sup>th</sup>, 2022

Time: 7:00pm.

Board Members Present by Zoom: Sara Wachspress, Haley Johnson, Min Sam, Ina Nenninger, Daniel Pierce

Homeowners Present: None

Guest Present- None

Management Present: James Hill

Meeting called to order by Ina at 7:05 pm.

Meeting minutes from November 15<sup>th</sup>, 2021, were reviewed, Daniel made a motion to approve, and Haley seconded, and the motion carried.

Financial Report was reviewed and discussed-

Management Report was presented by James Hill

## **Old Business:**

James reported electrical drawings have been completed and were sent on pdf today. The drawings are being shipped to Burke office this week.

Proposals for stairwells have been reviewed and are put on hold for now.

## **New Business**

Blackwell's proposal for the LED lighting to be installed in elevator is approved for the installation. Management will look into costs to replace garage lighting with LED fixtures for next meeting.

Baldino's proposal for the camera system to be added at the clubhouse was reviewed. Ina made a motion to approve with Haley seconding, and the motion carried.

Baldino's proposal for the call box was reviewed and the association will look further into purchasing and possibly installing the call box or have Baldino's to install it.

Management will get concrete/ railing repairs / brick point up and repair proposals

Executive Session – Management will provide all updates for February meeting

Parking permits have been ordered and more will be discussed at next meeting for issuing the permits.

Next meeting is scheduled for Monday February 21<sup>st</sup> 2022, by zoom at 7:00 pm.

Meeting adjourned at 8:05 pm.

Approved  
2/28/22