

The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes

Date: September 19th, 2022

Time: 7:00pm.

Meeting held by zoom

Board Members Present: Haley Johnson, Min Sam, Ina Nenninger, Sara Wachspress

Homeowners Present: NONE

Management Present: James Hill (BCM)

Brandon Jenkins (BCM)

Meeting called to order by Ina Nenninger at 7:04 pm.

Meeting minutes from July 18th, 2022, were reviewed, Ina made a motion to approve, and Sam seconded, and the motion carried.

Open Forum: NONE

Financial Report was reviewed and discussed.

Management Report was presented by James Hill

Old Business:

Spa update was given by James along with garage door schedule for repairs for 2663 Brick point up and repair proposals were presented.

New Business:

Franks Snow proposal was presented. Ina made a motion to approve, Sara seconded and the motion carried.

Otis's proposal was presented for new starter for 2663 elevator. Ina made motion to approve, and Haley seconded, and the motion carried.

NV Roofing proposal for inspecting and repairing missing shingles and roof boots as proposed. Ina made a motion to approve, and Haley seconded, and the motion carried.

A.L. & L. tree replacement proposal was presented. Ina made a motion to approve, and Haley seconded, and the motion carried.

Annual Meeting date was discussed and scheduled for October 24th. Ina Nenninger and Sara Wachspress positions are up for election.

Adjourned to Executive Session 8:05 pm.

Next meeting is November 21st, 2022, by zoom.

Meeting was adjourned at by Ina at 8:27 pm.

Approved by Board
11/21/22