

# **The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes**

Date: November 21<sup>st</sup>, 2022

Time: 7:00pm.

Meeting held by zoom.

Board Members Present: Haley Johnson, Min Sam, Ina Nenninger, Sara Wachspress

Homeowners Present: NONE

Management Present: James Hill (BCM)

Meeting called to order by Ina Nenninger at 7:07 PM.

Meeting minutes from September 19<sup>th</sup>, 2022, were reviewed, Ina made a motion to approve, and Sam seconded, and the motion carried.

Open Forum: NONE

Financial Report was reviewed and discussed.

Management Report was presented by James Hill

## **Old Business:**

Spa update had no change. Electrical work is still in progress.

## **New Business:**

Officer positions were established,

President – Ina Nenninger

Vice President- Sara Wachspress

Treasurer- Min Sam

Secretary- Haley Johnson

The 2023 budget was reviewed along with a 5% increase in dues. Sara made motion to approve, Sam seconded, and the motion carried.

The J&B Cleaning contract for 2023 was presented for review. Sara made a motion to approve and Ina seconded, and the motion carried.

The two resolutions for zoom meetings were presented for review. Ina motioned to approve, and Sara seconded. Management will get signatures that are needed and send back to attorney.

Adjourned to Executive Session 8:15 pm.

Next meeting is January 25, 2023, by zoom.

Meeting was adjourned at by Ina at 8:55 pm.

Approved  
1/25/23