

# **The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes**

Date: September 18th, 2023

Time: 7:30 pm.

Meeting held by zoom

Board Members Present:

President – Ina Nenninger

Vice-President- Sara Wachspress

Secretary-Haley Johnson

Treasurer- Sam Min

Member at Large Maggie Ho

Board members Absent –None

Homeowners/ Guests Present: None

Management Present: James Hill

Meeting called to order by Ina Nenninger at 7:33 pm.

Meeting minutes from July 26, 2023, were reviewed and Ina motioned to approve, Sara seconded, and the motion carried.

Financial Report was reviewed and discussed.

Management Report was presented by James Hill.

## **Old Business:**

The Annual Meeting date was discussed and set for October 23<sup>rd</sup>, 2023. It will be held by zoom and notices will be sent with information and proxies.

The draft for the Reserve Study from Miller Dodson was reviewed and discussed. Haley made a motion to approve, Sam seconded, and the motion carried. The study will now be finalized and will be able to access on website.

## **New Business:**

**Franks snow removal proposal was reviewed for 2023-2024. Ina made a motion to approve and Sara seconded, and the motion carried.**

Next meeting is scheduled for Monday November 20, 2023, at 7:00 p.m. and will be held by zoom. The meeting was adjourned by Ina at 8:47pm.