

The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes

Date: July 15, 2024

Time: 7:00 pm.

Meeting held by zoom

Board Members Present:

President- Haley Jaegar

Vice-President- Sara Wachspress

Treasurer-Maggie Ho

Board Members Absent

Member at Large/ Metro Representative- Timmothy Kim

Meeting called to order by Haley Jaegar at 7:05 P.M.

Homeowners/ Guests Present: Kimberli Craft – Owners 2651 Park Tower Dr. #309

Management Present – James Hill/ Crystal Terrant/ Brandon Jenkins

Open Forum- None

Meeting minutes from June 17th, 2024 were reviewed. Sara made a motion to approve, and Haley seconded, and the motion carried.

Financial Report was given by Crystal Terrant

Management Report was presented by James Hill.

Old Business: The update on the spa was given from James Hill. The liner has been taken out and the framing for the new benches and stairs need has begun. The new liner is expected for delivery August 3rd and should be ready for install shortly afterward. We are still working on the other requirements from the health department.

New Business:

Management received proposal from Blackwell Electric for LED lighting in the garage parking area to review. James will reach out to two other companies for proposals as well.

Management also received a proposal for dryer vent cleaning from Quality Air to present to the board. Management will reach out and request two more proposals as well.

Next meeting is scheduled for August 19th by zoom at 7:00 P.M.
Meeting was adjourned at 8:06 P.M by Haley Jaegar.

Board

Approved

8/19/24