

# **The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes**

Date: June 16<sup>th</sup>, 2025

Time: 7:00 pm.

Meeting held by zoom

Board of Directors Present:

President- Haley Jaegar

Treasurer – Maggie Ho

Member at Large/ Metro Representative-Timmothy Kim

Member at Large- Kimberli Craft

Board of Directors Absent

Vice- President Sara Wachspress

Meeting called to order at 7:06 P.M.

Homeowners/ Guests Present- Matthew Atkinson (2665 Manhattan Pl. 108)

Management Present – James Hill/ Brandon Jenkins

Open Forum- Mr. Atkinson addressed his concerns with the fire system, triggering false alarms recently and wanted to know what was being done to stop them from occurring in the future.

Meeting minutes from May 19<sup>th</sup>, 2025, were reviewed. Haley made a motion to approve, and Maggie seconded, and the motion carried.

Financial Report – Not available at the time

Management Report was presented by James Hill.

**Old Business:** None

## **New Business:**

The Millenium Pool proposal for lifeguard services was presented and approved. James will contact them to see about receiving services, Saturday and Sundays, from 2pm. until 6pm. until Labor Day for the duration of this summer.

The A.L.&L. proposal was presented for trimming the trees behind 2653 building units #106- #113 along Manhattan Place. It was discussed and requested another proposal to remove the trees and replace them with smaller trees or shrubs. There was also a tree located in front of 2664 building to have an arborist look at.

The Titan proposal was reviewed for water testing that is leaking over the garage space in garage of building 2664. Kimberly made a motion to approve, and Tim seconded the motion for approval.

**Executive Session Items –**

**Next meeting is scheduled for July 21<sup>st</sup>, 2025, by zoom at 7:00 PM. Meeting was adjourned by Haley Johnson.**

Approved  
7/21/25