

The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes

Date: January 21, 2026
Time: 7:00 pm.
Meeting held by zoom

Board of Directors
President- Haley Jaegar (ABSENT)
Vice President- Lisa Larsen
Secretary-Kimberli Craft
Treasurer – Maggie He
Member at Large/ Metro Representative-Timmothy Kim

Meeting called to order by Kimberli Craft at 7:05 P.M.

Homeowners/ Guests Present- None

Management Present – James Hill/ Brandon Jenkins

Open Forum: None

Meeting Minutes: Meeting minutes from December 1, 2025, were reviewed. Lisa made a motion to approve, Kimberli seconded, and the motion carried.

Financial Report: The report was reviewed and discussed. Questions for Crystal will be emailed after meeting.

Management Report: was presented by James Hill.

Old Business:

The storm water maintenance proposal from Pierce Construction was presented. It was requested to send the county report to the board to review. Management will look at and see what the percentage Metro Place will be responsible for paying for the next meeting.

New Business:

The board looked back at the water intrusion issues and discussed more about the Titan proposals. Kimberli moved to approve the water proofing around the drains and Lisa seconded. The motion is approved, if the proposed price of \$32,991.00 is still honored.

Tri Contracting proposal for repairing the railings was presented. The board would like to see another proposal for the railing repairs.

Approved 2/18/26

Next meeting is scheduled for February 18, 2026, by zoom at 7:00 PM. Meeting adjourned at 8:39 P.M. by Kimberli Craft.