The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes

Date: May 20, 2026
Time: 7:00 pm.
Meeting held by zoom

Board of Directors
President- Haley Jaegar
Vice President- Lisa Larsen
Secretary-Kimberli Craft
Treasurer – Maggie He (ABSENT)
Member at Large/ Metro Representative-Timmothy Kim (ABSENT)

Meeting called to order by Haley Jaegar at 7:12 P.M.

Homeowners/ Guests Present- None

Management Present – James Hill/ Brandon Jenkins

Open Forum-None

Meeting minutes from April 15, 2026, were reviewed. Kimberli made a motion to approve, Lisa seconded, and the motion carried.

Maggie He has resigned from her position and Gavin Mak was appointed to the board and will finish out her term.

Financial Report – The report was sent out via email.

Management Report: was presented by James Hill.

Old Business:
The board reviewed and discussed proposals for the railing repairs. Kimberli made a motion to approve the proposal from TRI Contracting for the amount proposed for $9,500.00. Lisa seconded and the motion carried.

The board reviewed the brick repairs and caulking proposals. Lisa made a motion to approve the Titan proposal in the amount of $74,375.00. Haley seconded motion and the motion carried.

New Business:

The Overhead door proposals were reviewed. There will be more discussion of the proposals for the next meeting.

Next meeting is scheduled for June 10, 2026, by zoom at 7:00PM.
Meeting adjourned at 8:46 P.M.

Approved 6/10/2026