

The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes

Date: September 20th, 2021

Time: 7:00pm.

Board Members Present by Zoom: Sara Wachspress, Haley Johnson, Min Sam, Ina Nenninger, Daniel Pierce

Homeowners Present: None

Guest Present- None

Management Present: James Hill

Meeting called to order by Ina at 7:00 pm.

Meeting minutes from August 16th, 2021, were reviewed, Ina made a motion to approve, and Daniel seconded.

Financial Report was reviewed and discussed.

Management Report was presented by James Hill

Old Business:

James gave a brief description of the electrical work progress. There is still work to be done in pump room and electrician is awaiting word back from engineer in reference to the breakers and panel box, in order to proceed further.

New Business:

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Otis Elevator contract proposal reviewed, Ina motioned to approve, Daniel seconded.

Snow Removal contract with Franks Lawn Care was reviewed and approved.

Discussed Annual Meeting coming up October 18th, 2021

Next meeting is scheduled for Monday November 15th, 2021, by zoom at 7:00 pm.

Meeting adjourned at 7:52 pm.

*Approved
9/20/21*