

The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes

Date: May 19th, 2025

Time: 7:00 pm.

Meeting held by zoom

Board of Directors Present:

President- Haley Jaegar

Vice-President- Sara Wachspress

Treasurer – Maggie Ho

Board of Directors Absent

Member at Large/ Metro Representative- Timmothy Kim

Meeting called to order at 7:16 P.M.

Homeowners/ Guests Present- Kimberli Craft (2651-309)

Management Present – James Hill/ Brandon Jenkins

Open Forum- Kimberli Craft asked about the update on the spa.

Meeting minutes from April 28th, 2025, were reviewed. Haley made a motion to approve, and Sara seconded, and the motion carried.

Financial Report – James gave financial report

Management Report was presented by James Hill.

It was mentioned that Management will obtain a proposal from Titan for the water intrusion into garage parking space #97 for New Business at the next meeting.

Old Business: The update on the spa was given by James Hill. The spa was approved for its final inspection for occupancy use. Management will present a proposal from the pool company for services needed at the next meeting for more discussion.

New Business:

Executive Session Items –

Kimberli Craft was appointed to serve on the board.

Next meeting is scheduled for June 16th, 2025, by zoom at 7:00 PM. Meeting was adjourned at 8:02 P.M

Board Approved 6/16/25